

PAYMENT OF PARTICIPATION FEES

An invoice is issued in the name of the university/organization/individual through whose bank account the payment was made. It is not legal for us to issue an invoice in the name of a university/organization if the payment was made by an individual from their personal account.

Regardless of whether you require an invoice, we are legally required to issue an invoice for each payment received.

FOR ALL APPROVED PAPERS:

You need to send the following information to e-mail: sai.bg.office@gmail.com:

1. Paid amount/fee for your participation in the conference.
2. Number and title of your paper.
3. Recipient of the invoice – name of the university, organization or individual who paid the fee, who should receive an expense document/invoice for the payment.
4. City, country.
5. Address of the university, organization or individual who paid the fee.
6. VAT number of the university or organization that paid the fee.
7. Uniform Identification Code – if the university or organization has such a code.
8. Financially responsible person from the university or organization that paid the fee.
9. E-mail to which to send the invoice when we issue it.

The university, organization or individual paying the conference participation fee must indicate on the payment order the name of the participant, the number and the title of the paper.